



UIL Coaches Checklist Baseball 2023-24

	CHECKLIST	REFERENCE	COMPLETION DATE
✓	PRE-SEASON		
	Register/update profile in the UIL Portal	UIL Portal	Prior to 1st Practice
	Review Baseball Manual	Baseball Manual	Prior to 1st Practice
	Update Coach's Name in Max Preps	MaxPreps	Beginning of school year
	UIL yearly coaching requirements (CCP & TEC)	Coaching Requirements	Prior to 1st Practice
	Review TEA-UIL Side-by-Side	Side-by-Side	Prior to 1st Contest
	Student participation required forms. Keep on file.	Athletic Forms	Prior to 1st Practice
	Varsity participation required forms. Keep on file.	Athletic Forms	Prior to 1st Practice
	Review rules regarding eligibility for athletic contests	C&CR Sec. 400 & 403	Prior to 1st Practice
	Review Baseball Plan	Baseball Plan	Prior to 1st Practice
	Review UIL rule changes	UIL Rule Changes	Prior to 1st Practice
	Review NFHS rule change	NFHS	Prior to 1st Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> • Apply/Complete any necessary Waivers and file with UIL 	PAPF Process Waiver Information	Prior to 1st Practice
	Submit Individual Eligibility Form to district chair (UIL Portal)	UIL Portal	Prior to 1st Contest
✓	REGULAR SEASON		
	First day of practice		January 19
	First day for interschool scrimmages		February 4
	First day for playing interschool games		February 19
	Update schedule and record on MaxPreps	MaxPreps	Ongoing
✓	POST-SEASON		
	Review Baseball Post Season Packet	Post Season Packet	



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	District Certification by District Chair	Certification Instructions	April 30
	Advancing team's coach must report scores on MaxPreps	MaxPreps	
	Bi-District Deadline		May 4
	Area Deadline		May 11
	Regional Quarterfinal Deadline		May 18
	Verify record in MaxPreps	MaxPreps	After Quarterfinal
	Submit photos—team, school mascot, coach headshot	Pictures@uiltexas.org	May 22
	Submit Team Information Form	Team Info Form	May 22
	Regional Semifinal Deadline		May 25
	Regional Playoff Deadline		June 1
	State Tournament	State Tournament	June 5-8