The schedule

The district executive committee or the host school under the direction of the district executive committee should set the schedule. All schools and coaches should be notified of the schedule of events offered and any restrictions on entries as soon as these are set so they can plan accordingly. A schedule that allows students to enter more than one contest during a one-day or two half-day schedule is desirable. However, districts may choose to limit the number of events any one student may enter.

Sample Conflict Pattern

Elementary

Contest	Grades	8 a.m.	9 a.m.	10 a.m.	11 a.m.	noon	1 p.m.	2 p.m.
Creative Writing	2	▓						
Mathematics	6	▓						
Oral Reading	4-6	▓	▓				▓	
Ready Writing	3-6	▓	▓					
Maps, Graphs & Charts	5-6		▓					
Storytelling	2-3		▓	▓		▓		
Dictionary Skills	5-6			▓				
Number Sense	4-6			▓				
Calculator Applications	6				▓			
Spelling	3-6				▓	▓		
Art	4-6						▓	
Social Studies	5-6						▓	
Music Memory	3-6			▓				
Listening	5-6							▓
Chess Puzzle	2-6							▓

Middle School/Junior High

Contest	8 a.m.	9 a.m.	10 a.m.	11 a.m.	noon	1 p.m.	2 p.m.
Mathematics	▓						
Oral Reading	▓	▓				▓	
Ready Writing	▓	▓					
Maps, Graphs & Charts		▓					
Impromptu Speaking		▓	▓		▓		
Dictionary Skills			▓				
Number Sense			▓				
Social Studies			▓				
Modern Oratory				▓		▓	
Calculator Applications				▓			
Editorial Writing				▓			
Spelling				▓	▓		
Science I and II						▓	
Listening							▓
Chess Puzzle							▓
Art						▓	

Finding conflicts

To see if one event conflicts with another, find the first event and note the shaded areas. Go down to the next event. If it's offered at the same time, the events conflict. For example, storytelling begins at 9:30 a.m. It conflicts with ready writing, maps, graphs & charts, dictionary skills, music memory and number sense. Because it has a final round, it also conflicts with calculator applications and spelling. This conflict pattern is created for a one-day meet. Schools hosting meets over two half-days should create their own conflict pattern and notify all participating schools as soon as possible regarding conflicts.