



# 2017 Regional Academic Spring Meet Handbook

Region I - 4A & 5A Conferences  
Texas Tech University  
Lubbock, Texas



## 5A Academics - April 7<sup>th</sup> – 8<sup>th</sup>

This handbook provides information for UIL contestants entering regional competition in academics. Please read this information carefully and print as needed. If you have any questions, please contact the Regional Meet Office.

### **Regional Academic Director**

Billie Gonzalez

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### **Academic Meet Director**

Jack Barton

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## Meet Headquarters

Media Communications (MCOM), English/Philosophy and Education buildings are located on the Texas Tech campus (see map below); open at 2:00 pm Friday and will close when meet concludes that evening; open at 7:00 am Saturday.

Upon arrival, please proceed to your designated contest room.

*Please be respectful of Texas Tech classes that will be in progress on Friday.*

## Parking

**Friday:** The campus is closed to general traffic. All vehicles MUST park in Lot C-13 Commuter West and buses in Lot C-16 Commuter West across from the United Supermarkets Arena on 18<sup>th</sup> and Indiana.

**Saturday:** Buses MUST park in Lot C-16 Commuter West across from the United Supermarkets Arena on 18<sup>th</sup> and Indiana. All other vehicles may park in Lot R-5 in front of MCOM building or in the parking lot across the street on the north side of MCOM.

If you have any problems please contact Events, by email at [Events.Parking@ttu.edu](mailto:Events.Parking@ttu.edu) or by phone at 742-PARK.

[Campus Map Regionals 2017.pdf](#)

## Student Code of Conduct

### Texas Tech UIL Events

Proper behavior is essential for the development and success of programs and events! High school students should be aware of common sense behavior that is expected of all participants and spectators when attending high school events hosted by Texas Tech UIL.

- Students should demonstrate the proper care and respect for the venue and the property of others.
- Students should show proper care for technology used at events.
- Students should show respect for the event staff and others.
- Students should not engage in any activity that poses a threat or danger to the safety of themselves or other students, staff, or property.
- Students are expected to behave in accordance with standards that contribute positively to a learning environment.
- Students should remain in the area designated for events and not wander through the venue.
- High school administrators and teachers are responsible for their students. They should monitor their students and should be aware of their location and behavior at all times.
- Unacceptable behavior shall be reported to the proper high school administrators and violators may be banned from campus.



## **Food Services**

A concession will be available at MCOM Saturday, April 8<sup>th</sup>

### **Regional Contest Materials Mailed –**

**We Cannot release materials until end of the day on Saturday.**

If your school must leave early and would like for us to mail any UIL Regional Academic tests and/or awards that were not picked up, please send a \$10 check and a return address to: Texas Tech UIL, Box 45035, Lubbock, TX 79409 or pay the day of event in the Tally Room.

We will hold on to all materials until May 31, 2017.

Anything left after this date will be discarded.

### **Regional Meet Memorabilia**

Regional pins, patches, and rockers are available at the front entrance of the MCOM building.

### **Registration**

On the day of the regional contests there will be NO central registration. Coaches and sponsors are expected to have students report to locations at times listed in this handbook. Each Contest Director will have a list of those eligible and will call roll at the starting time of the event.

### **Alternates**

In case a qualified contestant is unable to participate in an event in the regional meet, it is the responsibility of the qualifier's designated administrator to notify the Spring Meet District Director in writing. The Spring Meet District Director shall contact the Regional Director as well as the next lower place finisher, who shall then become qualified to represent the district. Alternates who are not taking the place of an absent qualifier shall not be allowed to participate in the competition.

### **Substitution Team Members**

A school team contains 3 or 4 members. A school may substitute one member per team. It may not substitute two or more members onto the team. A four-member team may, however, drop one person, substitute one person and compete as a three-member team. A substitute shall present the contest director a signed "Substitute Eligibility Form" or a letter certifying eligibility, signed by a school official. A first place or wild card team may advance only as many members as participated in the qualifying meet.

### **Verification/Awards/Posting of Results**

Awards will be presented in the verification room after results have been finalized. Students, coaches, and/or other school officials are urged to attend all verification periods. The Contest Director for each contest will announce the location and time of the verification period. All awards and tests not picked up at verification will be taken to the tally room. Please pick up your school's awards and tests by the conclusion of the meet on Saturday. Results will be posted outside the tally room as soon as the results have been received and finalized.

### **Grading**

In a number of contests, coaches are needed to assist in grading in order to ensure accurate, timely and efficient grading. Contest Directors will provide specific details in terms of time and place for grading. Coaches' assistance is much appreciated.



## Speech & Debate Judging

### Lincoln-Douglas Debate Judging Requirements:

1. Each school with entries in LD Debate must supply one qualified judge, to remain for assignment as long as debaters from the respective school remain in competition. A “qualified judge” is one experienced in judging LD Debate. Schools are to notify the Regional Meet Director of their judge’s name within (5) days after their District Meet.
2. Failure to fulfill the judging obligation will jeopardize the entry of students from the respective school in the Regional Meet.

### Individual Events Judging Requirements:

1. Each school with entries in Individual Events (Poetry, Prose, Persuasive and Informative Speaking) must supply one qualified judge to be available for judging in preliminary rounds. A “qualified judge” is one experienced in judging these events. Schools are to notify the Regional Meet Director of their judge’s name within five (5) days after their District Meet.
2. Failure to fulfill the judging obligation will jeopardize the entry of students from the respective school in the Regional Meet.

Speech/Debate Contact person: Jay Brown  
[jaybrown@lubbockcommunitytheatre.org](mailto:jaybrown@lubbockcommunitytheatre.org)  
(806) 789-6823

*Each school will need to assign a time keeper to help with Speech Events.*

## **\*\*Equipment Needed\*\***

**Computer Science:** Each team must provide its own equipment; there will be no computers available to borrow. Each team may use only one computer for the contest, which means one system, one monitor and one keyboard/mouse. The use of multiple displays and/or input devices is prohibited. (Teams may bring a backup computer to use in case of equipment failure, but it must remain powered off and stored unless needed.) Students must ensure that all previously written code is deleted. Calculators are NOT permitted for the written or programming portions of the contest.

**Computer Apps:** Each student shall provide their own laptop and printer. No reserve computers, repair services, copy stands or holders are provided at the meet. If students find there is a problem with their system at the competition, another student or coach MAY lend students a replacement, but it is best for competitors to bring their own backup equipment.

**Journalism Events:** Computers will be provided. Contestants who opt to compose their entries on computers accept the risk of computer malfunction. In case of computer malfunction, the contestant may use the remaining allotted time to complete the composition in handwriting or compose on another computer (if available). Unlined paper will be available for contestants who wish to compose on paper. Contestants should provide their own writing utensils and may provide their own lined paper. Computers are not allowed in the Headline contest. Students can use a dictionary, thesaurus and/or an AP stylebook.

**Ready Writing:** Computers will be provided.

Typed entries must be double-spaced, using any standard 12-point font and 1-inch margins on 8 ½ x 11-inch computer paper. When printing, the print command must be started by the time contest time expires.

Contestants who opt to compose their entries on computers accept the risk of computer malfunction. In case of computer malfunction, the contestant may use the remaining allotted time to complete the composition in handwriting or compose on another computer (if available).

Paper will be available for contestants who wish to compose on paper. Contestants should provide their own pens. Compositions may not be written in pencil. Written entries must be written in ink on one side of the page only.





# 5A Regional Academic Schedule Texas Tech University 2017

Revised  
2/14/17

## Friday, April 7<sup>th</sup>

English/Philosophy – Speech & Debate Tab Room 164 *(all coaches/judges report here first)*

		English / Philosophy Building	
Prose – Roll Call/Prep Document Check/Prelims	2:30 p.m.	Room 101	
Poetry – Roll Call/Prep Document Check/Prelims	2:30 p.m.	Room 360	
LD Debate – Roll Call Prelims	5:30 p.m.	Room 001	
Media Communications Building			
Computer Science (written exam)	2:30 p.m.	Room 257	Grading - Room 153
Ready Writing	4:00 p.m.	Room 365	Grading – Room 270
Number Sense	4:00 p.m.	Room 55	Grading - Room 84
Current Issues & Events	4:00 p.m.	Room 359	Grading – Room 359
Calculator Applications	4:45 p.m.	Room 55	Grading – Room 83
Computer Applications	4:45 p.m. setup	Room 154	Grading – Room 153
Computer Applications	5:45 p.m. exam	“	“
Education Building			
Computer Science (set up)	6:30 p.m. setup	Room 001	Grading – Room 001
Computer Science (hands on)	7:00 p.m. exam	“	“

## Saturday, April 8<sup>th</sup>

English/Philosophy – Speech & Debate Tab Room 164 *(all coaches/judges report here first)*

		English / Philosophy Building	
LD Debate - Quarter Finals	7:45 a.m.		
Informative – Roll Call/Prep	9:00 a.m.	Room 001	
Persuasive – Roll Call/Prep	9:00 a.m.	Room 001	
LD Debate – Semi-Finals	11:30 a.m.		
LD Debate – Finals	12:30 p.m.		
Poetry – Finals	11:30 a.m.		
Prose – Finals	11:30 a.m.		
Informative – Finals	2:00 p.m.		
Persuasive – Finals	2:00 p.m.		
Media Communications Building			
Accounting	9:00 a.m.	Room 257	Grading – Room 255
Science	9:00 a.m.	Room 83	Grading – Room 83
Spelling and Vocabulary	9:00 a.m.	Room 359	Grading – Room 359
Social Studies	11:30 a.m.	Room 353	Grading – Room 353
Mathematics	1:00 p.m.	Room 53	Grading – Room 55
Literary Criticism	2:00 p.m.	Room 75	Grading - Room 75
Journalism Orientation			
Journalism Orientation	8:30 a.m.	Room 365	
News Writing	9:00 a.m.	Room 365	Grading – Room 270
Feature Writing	10:15 a.m.	“	“
Editorial Writing	Noon	“	“
Headline Writing	1:00 p.m.	“	“
MCOM Tally Room		Room 168	
MCOM Coaches Hospitality		Room 166	



Questions email: [b.gonzalez@ttu.edu](mailto:b.gonzalez@ttu.edu) or call 806-742-235  
Texas Tech UIL: A Division of Institutional Diversity, Equity, and Community Engagement