

HOSTING A WILL MEET



✪ FALL INVITATIONAL MEET ✪



BEFORE WE GET STARTED

Register your attendance.

Complete this form for each session you attend.

Session numbers are in the program.

SESSION 550



Rosters

CAP
CON
2024

PRESENTATION OUTLINE

MEET INVITATION &
REGISTRATION FORM

COST PER EVENT,
JUDGE & GRADING
FEE, SCHEDULE OF
EVENTS

SUPPLIES

WHAT YOU NEED
AND HOW WHAT
VENDORS TO USE

JUDGES & CONTEST
DIRECTORS

HOW TO ACQUIRE
PAID AND
VOLUNTEER
JUDGES

WHO WILL RUN
EACH EVENT &
STUDENT HELPERS

HOSPITALITY &
HOLDING AREA

BREAKFAST, LUNCH
& SNACKS

ASSIGNING
SCHOOLS TO
DESIGNATED
HOLDING AREAS

AWARDS

MEDALS VS.
TROPHIES &
RIBBONS

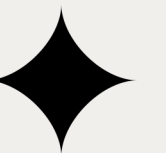
HELLO EVERYONE!



SHARYLAND HS UIL CO-
COORDINATORS &
CHEMISTRY AND PHYSICS UIL COACHES

OFELIA GARZA, MS CHEMISTRY
ANGIE CULBERSON-ESPINOSA, MS PHYSICS

THIS IS OUR 11TH YEAR AS UIL
COORDINATORS!!!



REGISTRATION FORM/FEEES

REGISTRATION FORM

KEEP AN EXCEL/SHEETS FORM
WHERE YOU KEEP A TRACK OF
ALL ENTRIES

MAKE SURE TO ASK HOW MANY
ADULTS ARE ATTENDING (PLEASE
REMINd COORDINATORS TO
INCLUDE BUS DRIVERS)

ADVERTISE VIA MASS EMAIL,
SCHOOL UIL WEBSITE, UIL
ACADEMICS MAIN WEBSITE

FEEES:

\$8 PER INDIVIDUAL ENTRIES

\$20 LD DEBATE

\$30 CX DEBATE PER TEAM

\$40 COMPUTER SCIENCE PER TEAM

~~\$25 NO COMP. APP GRADER~~

\$30- NO SPEECH JUDGE

THIS YEAR WE TRANSITIONED TO
ONLINE GOOGLE FORM
REGISTRATION

PLANNING - LOGISTICS

RESERVE AREAS

VERIFY SPACE USAGE WITH TEACHERS AND ADMIN.

RESERVE LARGE AREAS LIKE GYMS AND COMMON AREAS FOR CONTESTS WITH MANY COMPETITORS

MAKE SURE A ROOM IS PROPERLY EQUIPPED FOR THE EVENT (OUTLETS, MICROPHONES, ETC)

WORK ORDERS

A/C

CHECK OUT A MASTER KEY

TARP, TABLE, AND CHAIR SETUP FOR LARGE CONTEST AREAS

WALKIE TALKIES

ASK FOR ROAMING SECURITY GUARDS AND OFFICERS

CUSTODIANS

SPEAK TO HEAD CUSTODIAN ABOUT THE DATE OF THE MEET AND HOW MANY CUSTODIANS WILL BE NEEDED

PROVIDE A "TO DO LIST" FOR VARIOUS AREAS FOR THE DAY BEFORE AND THE DAY OF THE INVITATIONAL

THANK THEM!!!!!!!

POS: FOOD SUPPLIES

CONTEST MATERIALS
INDIVIDUAL EVENT SUPPLIES

HOSPITALITY ROOM
MAIN MEALS AND MISCELLANEOUS

STUDENT VOLUNTEER FOOD

PAID
JUDGES/GRADERS/
CONTEST MANAGERS

EMAILS FOR VOLUNTEERS

**Need
A T-TESS
Approved
Principal Activity?**



When: **November 2nd 2019**
(Events begin at 8:00 am)

How: Volunteer at our Annual Invitational Meet by:
1. Judging for Prose and Poetry
2. Judging for Informative and Persuasive Speaking
3. Judging for CX or LD Debate
4. Grading Ready Writing Essays

** Must volunteer a minimum of 4 hours to earn 2 day Jean Pass.
** Must volunteer a minimum of 4 hours to be considered a Principal Approved Activity
Volunteers are always welcome and your help is greatly appreciated!!!!
For more information or to sign-up please contact UIL Co-Coordinator Ophelia Garcia (x 3425) or
Angie Culbertson (x 3345) via email at ogarcia@sharvlindford.org or aculbertson@sharvlindford.org

Want a 2 day Jean Pass?



MEET INVITATION & SCHEDULE

- Invitation & schedule are advertised via mass email thread to our community.
- Posters of Schedule & Event Locations are placed around campus on the day of the meet.

INVITATION

POOP BOOK, MAPS, AND SIGNS

TIME SCHEDULE – SPEAKING EVENTS
DEBATE REPORT TO BUILDING 200, ROOM 205 FOR ROLL CALL
EXTEMP REPORT TO BUILDING 400, ROOM 402 FOR ROLL CALL
PROSE/POETRY REPORT TO BUILDING Main Building, ROOM 103 FOR ROLL CALL
CATEGORIES: Prelims (B), Semis (A), Finals (Choice)

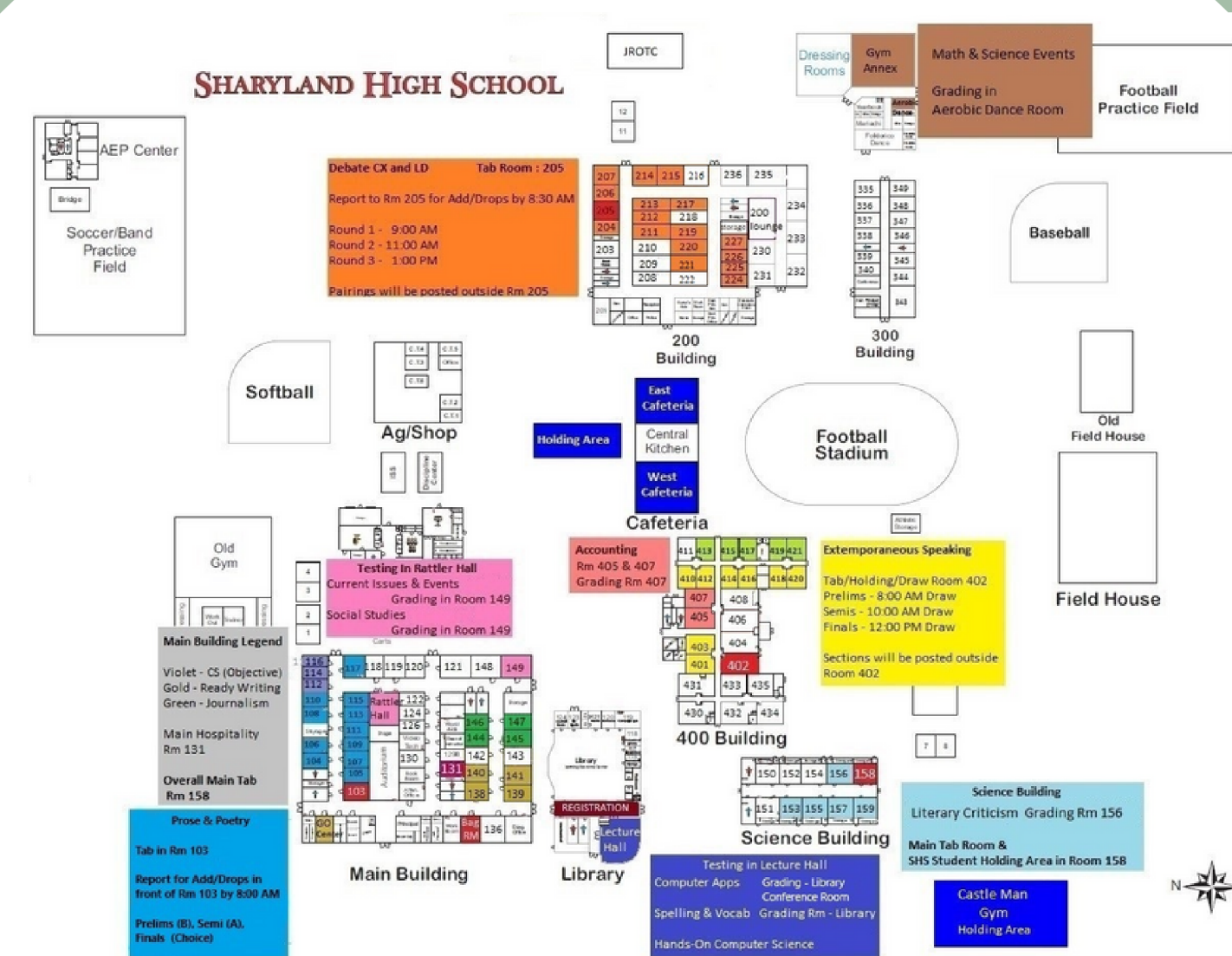
7:00-8:00 a.m.	REGISTRATION IN LIBRARY
7:30 – 8:00 am	Informative/Persuasive Sign-In Prose/Poetry Sign-In
8:00	Persuasive & Informative Draw-Rm. 402 CX/LD Sign In
8:30	Persuasive, Informative (Prelims) Prose, Poetry (Prelims)
9:00	LD/C-X Round 1
10:00	Persuasive & Informative Draw -Rm. 402
10:30	Persuasive & Informative (Semis)
11:00	Prose & Poetry (Semis)
11:30	LD/C-X Round 2
12:00	Persuasive & Informative Draw -Rm. 402
12:30	Persuasive & Informative (Finals)
1:00	Prose & Poetry Finals
1:00	LD/C-X Round 3

COACHES: YOU OR SOMEONE FROM YOUR SCHOOL MUST HELP GRADE PAPERS IN ALL NON-SPEAKING EVENTS!

TIME SCHEDULE – NON-SPEAKING EVENTS		
7:00 - 8:00 a.m.	REGISTRATION IN LIBRARY	GRADING
8:15	Computer Applications-SETUP-Library Lecture	Library Conference Room
8:30	Number Sense – Annex Gym	303
8:30	Computer Applications-Contest-Library Lecture	Library Conference Room
	Ready Writing – 140,141,142,143	Go Center
	Feature Writing – 144,145,146	147
	Current Events – Rattler Hall (Main Bldg.)	149
9:00	Calculator – Annex Gym	303
	Computer Science (Objective) – 114,116	112
9:30	Copy Editing – 144,145,146	147
10:00	News Writing – 144,145,146	147
	Spelling – Library Lecture	Library
10:00	Mathematics – Annex Gym	303
	Accounting – 405 & 407	407
10:30	Literary Criticism – Science Building	156
11:00	Editorial Writing – 144, 145, 146	147
11:30	Science – Annex Gym	303
12:00 noon	Social Studies – Rattler Hall	149
	Hands-On Computer Science (Library Lecture Hall)	
	Headline Writing – 144,145,146	147

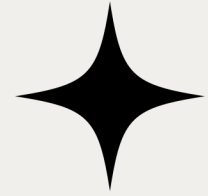
Holding Area: Cafeteria and Castleman **Main Coaches' Hospitality Room: Room 131**
Debate Tab Room: Bldg. 200 – Room 205 **Main Tab Room: Room 158**
Extemp Holding Area/Tab: Bldg. 400-Room 402 **Poetry/Prose Tab Room 103**
Serving Lunch 11:30 – 1:00 Hospitality Rooms!

ACCOUNTING	Prose & Poetry	Informative & Persuasive	Debate (CX & LD)	Computer Science
Current Issues & Events	Spelling	Ready Writing	Journalism	Computer Applications
Literary Criticism	Social Studies	Number Sense, Calculator, Math Science		

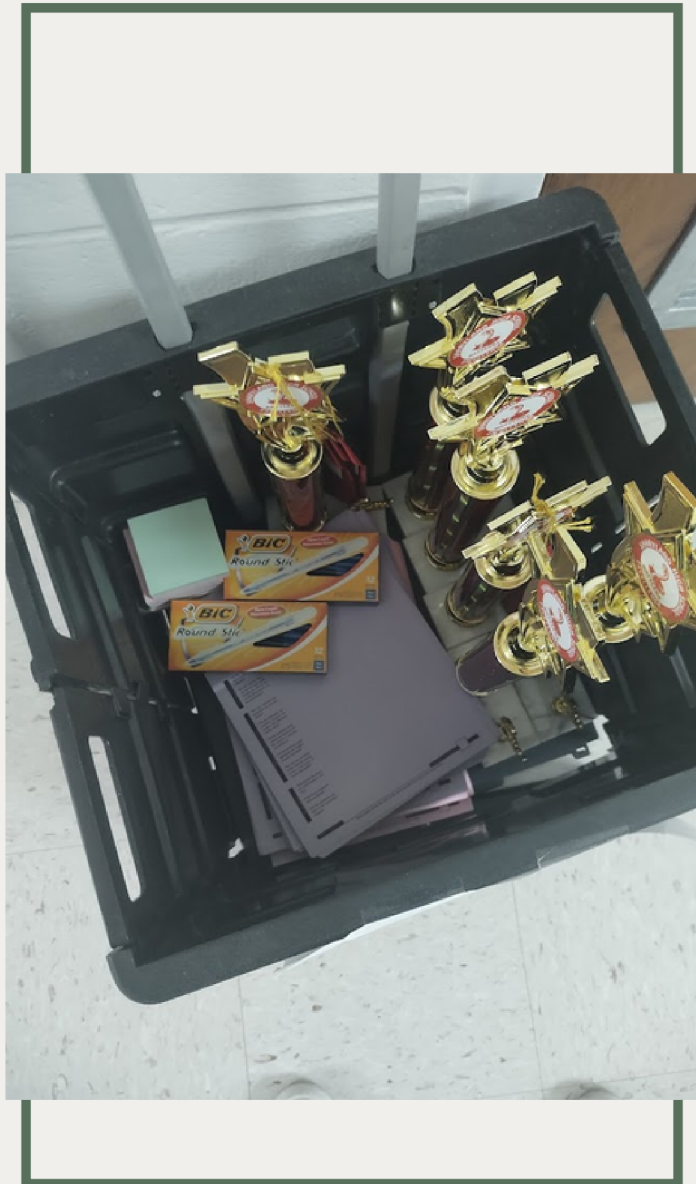


POOP BOOK

SUPPLIES



CONTEST MATERIALS



EXAMS & KEYS

HEXCO, ASW,
A+ COMPUTER
SCIENCE,
CHAMPCRAFT,
TMSCA,
MRC ENTERPRISES

COACHES MAKE
COPIES FOR THEIR
EVENT, GRADING
ROOM & BAG
ROOM.

BAG ROOM

BAG DONATIONS
FROM
RESTAURANTS AKA
CHILI'S, CANES

FILL BAGS WITH
RESULTS SHEETS,
COPIES OF TESTS,
OR USE DIGITAL
TALLY



POSTERS & MAP OF SCHOOL

POSTERS WITH
EVENT NAMES ARE
PLACED AT
DESIGNATED
ROOMS/ BUILDINGS.

MAP OF SCHOOL
WITH EVENT ROOM
NUMBERS, BAGROOM
& HOSPITALITY
LOCATIONS.

SCORE SHEETS/ SWEEPSTAKES TALLY

SHARYLAND HIGH SCHOOL
UIL TOURNAMENT
DATE: **November 6, 2021**

EVENT:

Accounting	Number Sense	Editorial Writing
Computer Applications	Calculator	Feature Writing
Computer Science	Science	Headline Writing
Library Criticism	Mathematics	News Writing
Ready Writing	Spelling	Copy Editing

Class: **4A-4** **5A-5A** Freshman Novice 9 10 11 12

Place	Contestant	School	Score
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

1st Place Team _____ Points _____
2nd Place Team _____ Points _____
Top Biology _____ Points _____
Top Chemistry _____ Points _____
Top Physics _____ Points _____

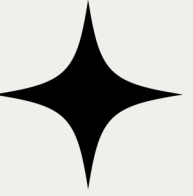
SHARYLAND HIGH SCHOOL
UIL TOURNAMENT
DATE: **October 29, 2022**

EVENT:

Informative	Persuasive	Prose	Poetry	CX	LD
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Place	Contestant	School	Points
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

TAB RESULTS



JUDGES & CONTEST DIRECTORS

PAID JUDGES:

FOR JOURNALISM EVENTS FROM LOCAL NEWSPAPER; REQUIRES PAPERWORK SUBMITTED TO CENTRAL OFFICE

VOLUNTEER JUDGES:

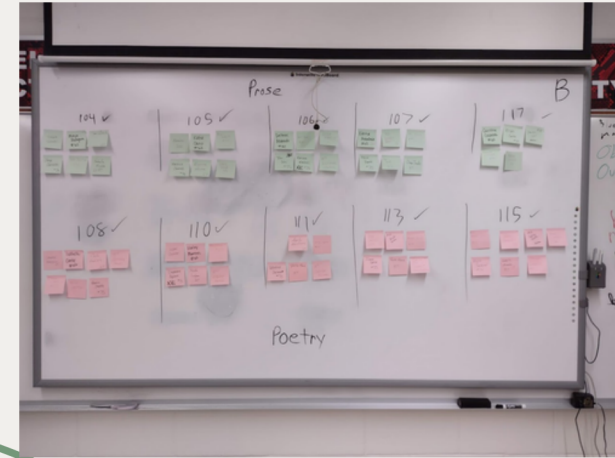
READY WRITING, DEBATE, EXTEMP, PROSE/POETRY FROM FACULTY, UIL COACHES, PARENTS, COMMUNITY MEMBERS, SCHOOL BOARD, CENTRAL OFFICE PERSONNEL

CONTEST DIRECTORS:

COACHES FROM OUR SCHOOL OR SISTER SCHOOL/NEIGHBORING SCHOOL RUN EACH EVENT.

STUDENT HELPERS:

HELP CONTEST DIRECTORS PROCTOR EXAM & FACILITATE IN GRADING ROOM.



PREPARE



HOSPITALITY & HOLDING AREA

HOSPITALITY HELPERS

- ASK FOR VOLUNTEERS
- ALLOW SIGN UP IN ROTATIONS
- OUR COUNSELORS COLLECT TICKETS
- STUDENT VOLUNTEERS COLLECT TICKETS FROM GRADING ROOMS AND TAKE FOOD TO JUDGES/GRADERS

ADMIN AND SECURITY ROAMING

- ASSIGN 1 OR 2 ADMIN TO A HOLDING AREA
- HAVE A COUPLE OF ROAMING SECURITY GUARDS AND UNIFORM OFFICERS

TELL THEM WHERE TO GO



LUNCH FOR ALL COACHES AND JUDGES WILL BE SERVED FROM 11:30 A.M. TO 1:00 P.M. IN THE MAIN BUILDING COACHES' HOSPITALITY ROOM 131. YOU MUST PROVIDE YOUR BREAKFAST AND LUNCH TICKET TO RECEIVE A MEAL.
 ***Hospitality Room will be closed from 10:15 am – 11:15 am for lunch set up.

Holding Area: East and West Side Cafeterias
 Extra Holding Area: Castleman Gym

Schools assigned to designated holding areas:

Please be respectful of schools who arrive and are assigned their holding location. Try not to reserve too much space for your school.

<u>Cafeteria</u>	<u>Castleman Gym</u>
Raymondville HS	Por Isabel HS
Pioneer HS	Achieve Early College HS
Rowe HS	Porter HS
Vela HS	Valley View HS
Edinburg North HS	IDEA Edinburg College Prep
Roma HS	PSJA North
IDEA Pharr	Weslaco East
Harlingen HS	McAllen HS
PSJA ECHS	IDEA Riverview
PSJA Southwest	STISD Health Professions
McAllen Memorial HS	Los Fresnos
IDEA McAllen	PSJA Thomas Jefferson TSTEM
La Feria HS	IDEA Frontier
Monte Alto	Science Academy
Edcouch Elsa	Mission Collegiate
Homer Hanna ECHS	Economedes
	PSJA Memorial
	Rivera ECHS
	Weslaco HS
	Edinburg HS



Sharyland High School



AWARDS

TROPHIES



MEDALS



TROPHIES FOR OCTOBER 29, 2022 HIGH SCHOOL UIL TOURNAMENT

Event:	Places	Team Trophy
Prose	1st, 2nd, 3rd	Top Speech
Poetry	1st, 2nd, 3rd	
Informative	1st, 2nd, 3rd	
Persuasive	1st, 2nd, 3rd	
Lincoln-Douglas Debate	1st, 2nd, 3rd	
Cross Examination Debate (2 persons per team)	1st, 2nd, 3rd	
Current Issues and Events	Veteran Novice 1st, 2nd, 3rd	Team - 1 st
Number Sense	9th Grade 1st, 2nd, 3rd 10th Grade 1st, 2nd, 3rd 11th Grade 1st, 2nd, 3rd 12th Grade 1st, 2nd, 3rd	Team - 1st
Ready Writing	Veteran Novice 1st, 2nd, 3rd	
Calculator	9th Grade 1st, 2nd, 3rd 10th Grade 1st, 2nd, 3rd 11th Grade 1st, 2nd, 3rd 12th Grade 1st, 2nd, 3rd	Team-1st
Spelling	Veteran Novice 1st, 2nd, 3rd	Team-1st
Accounting	Veteran Novice 1st, 2nd, 3rd	Team - 1st
Science	9th Grade 1st, 2nd, 3rd 10th Grade 1st, 2nd, 3rd 11th Grade 1st, 2nd, 3rd 12th Grade 1st, 2nd, 3rd	Team-1st
		Top Biology-1st Top Chemistry-1st Top Physics-1st

Literary Criticism	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3rd	Team 1st
News Writing	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3rd	Journalism Team 1 st
Feature Writing	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3 rd	
Editorial Writing	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3 rd	
Headline Writing	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3 rd	
Copy Editing	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3rd	
Computer Science	Veteran Novice	1st, 2nd, 3rd 1st, 2nd, 3 rd	Team - 1 st , 2 nd
Mathematics	9th Grade 1st, 2nd, 3 rd 10th Grade 1st, 2nd, 3rd 11th Grade 1st, 2nd, 3rd 12th Grade 1st, 2nd, 3rd		Team - 1st
Computer Applications	Novice Veteran	1 st , 2 nd , 3 rd 1 st , 2 nd , 3 rd	Team - 1st
Social Studies	Veteran Novice	1st, 2nd, 3 rd 1st, 2nd, 3 rd	Team - 1st

The following trophy size is indicated for 1st/2nd/3rd:
Nameplate Centered in English: (Place) (Event)
Sharyland High School
October 29, 2019

1st Place trophies = 15" (single columns with custom logo, 1" on the side)
2nd Place trophies = 14" (single columns with custom logo, 2" on the side)
3rd Place trophies = 13" (single columns with custom logo, 3" on the side)

The following trophy is for individual event top team honors. There is only one trophy for each event where a team trophy is listed.

Nameplate Centered in English: 1st Place Team (Event)

Team trophies = 18" (single column with custom logo, 1" on the side)

RIBBONS



STUDENT ACTIVITY CONFERENCE (SAC)

September 7 – Tyler Junior College, Tyler

September 14 – Lone Star College – North Harris, Houston

October 5 – Texas Tech University, Lubbock

November 2 – University Of Texas at Austin





BEST OF LUCK!

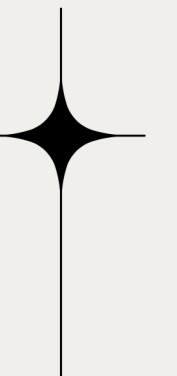
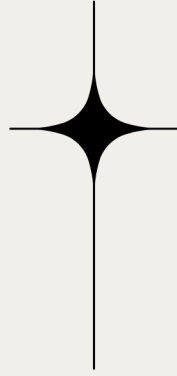


THANK YOU!

PLEASE REACH OUT WITH ANY
QUESTIONS!

ogarza@sharylandisd.org

aculberson-espinoza@sharylandisd.org





THANK YOU FOR ATTENDING

Registration link,
presentations and handouts
are available on the
website.

CAP
CON
2024

*Remember to register your
attendance for each session.*



Handouts & More