



Spelling

INSTRUCTIONS TO MONITOR/VERIFIER

Thank you for contributing your time to the UIL Spelling Contest. Your role as monitor assures a fair, well-managed contest. Your job is to ensure that the contestants are separated from each other as far as space in the room permits and to oversee contestants during the contest.

You should have a copy of the test list. If you cannot hear a word or if a definition is unclear, circle that word on your test copy. After all spelling words are pronounced, you will meet with the pronouncer and ask that these words be pronounced again. The procedure will be repeated for the tie breaker.

Thank you again for your time and effort. We appreciate your assistance.

INSTRUCTIONS TO THE PRONOUNCER

Thank you for accepting this important job in the UIL Spelling Contest. The contestants are relying on your abilities to pronounce and pace the spelling words in this contest.

Well in advance of the contest, you should open and read each word on the test provided. It is the responsibility of the contest director and the pronouncer to see that the test does not reach any unauthorized person. Examining the test before the contest will give you time to become familiar with the words to be sure they can be pronounced properly and, if required, used in an illustrative sentence. If needed, consult a dictionary. The authority is the *Merriam-Webster's Intermediate Dictionary*.

If a word has two or more acceptable pronunciations, at least two of the pronunciations should be given by the pronouncer. Each pronunciation may be given only twice. If a word seems to offer unusual difficulties to the contestants, it should be briefly defined or used in an illustrative sentence.

The pronouncer should be careful to distinguish between words which sound alike but have different meanings. Thus, if you pronounce the word "bass," you should be careful to say "bass drum," or "bass voice," to distinguish it from "base," meaning "low or mean."

To time the test properly, watch the numbers in parentheses and the minute hand of a clock or stopwatch. Numerals to the right of the word on the test list indicate minutes. Each group of words should be given out in **no less** than one minute. Numbers not in parentheses are the cumulative total of words on the list. You may, at your discretion, increase the time if a few extra seconds are needed to define words which sound alike.

The tie breaker is to be given to all contestants immediately following the initial test.

For clarity's sake, the director has placed a monitor/verifier in the contest room. This monitor/verifier should have a copy of your test list. If he/she cannot hear a word or if a definition is unclear, the monitor/verifier will circle that word on his/her test copy. After all the spelling words are pronounced, the monitor/verifier will meet with you and ask you to pronounce again the words noted. This procedure should ensure clarity and consistency for all the contestants. The procedure will be repeated for the tie breaker.

Please remain at the contest site during the grading and verification period in the event any questions or protests are raised.

Thank you again for your time and effort. We greatly appreciate your support.