

OAP Company Info Lookup for BI-DISTRICT Contest Managers in SpeechWire

Logging in

As the contest director, access your contest management area here:

<https://manage.speechwire.com>

- Find the spot labeled “UIL meets” and click “Log in to UIL meets”.

UIL meets:

- From the “OAP contests” dropdown box, select your contest, then click “Set tournament” next to that dropdown box.
- You will be presented with two boxes, one for your manager username, one for your manager password. Enter your login information in the boxes and then click “Log in”.

Note: Please refer to the contest director information email from SpeechWire to locate your username and password. If you are unable to locate your username and password, please email theatre@uiltexas.org and request it.

If you haven't finished setting up your meet, please return to the setup instructions posted on the UIL website and complete that part of the process: <https://www.uiltexas.org/theatre/online-entry>

If your meet has been setup and you finished the “Start Wizard” tool, you will arrive at the Tournament management page.

If there's a short turnaround from district contest to bi-district, you can look up OAP company information even before district results have been entered and bi-district qualifiers are designated.

To look up the company information for the schools who *COULD* qualify for your bi-district meet, here's what you need to do after logging into your bi-district meet in SpeechWire.

Click on the “Teams” icon.

Tournament management



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You'll then see something that looks like this, where you can click on the button that says "View bi-district play info":

UIL 1A Bi-District 01-02 One Act Play -- [Return to home page](#)

Team listing

One Act Play Reports and Exports

View titles **View bi-district play info**

Manage teams

Sort the table by: Team name ▾ Sort table View entry spreadshe

You'll then see something like this, where you can click on a school name to see their cast/crew, set info, etc.:

UIL 1A Bi-District 01-02 One Act Play -- [Return to home page](#)

View One Act Play entry information

Please select which team you wish to see information about.

[District 1: Booker](#)

[District 1: Briscoe Fort Elliott](#)

[District 1: Darrouzett](#)

[District 1: Follett](#)

[District 1: Miami](#)

[District 1: Wheeler Kelton](#)

[District 2: Claude](#)

[District 2: Groom](#)

[District 2: Hedley](#)

[District 2: Lefors](#)

[District 2: Shamrock](#)

[District 2: White Deer](#)

When both of the districts that comprise your bi-district have posted results in SpeechWire, here's how you look up the information for the qualifying schools, as well as contact information.

Click on the "Teams" icon.

Tournament management



[Enter results](#)



[Schematic viewer](#)



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[Teams](#)

You'll see a chart with the participating schools listed. (Ignore the "Hired Judges" link, that's not for OAP). To see contact info, click on the school name.

Team listing

One Act Play Reports and Exports

[View titles](#)

Manage teams

Sort the table by: [Team name](#) ▾ [Sort table](#) [View entry spreadsheet](#) [View student counts](#) [View entry summary](#) ▾

Currently, **6 teams** have marked that they will attend the tournament. (0 not attending, 0 not sure, 6 total teams in list below)

Team name	Code	Zone	Invited?	Attending?	View OAP details	Judges	Results
Gruver			No	Yes	View OAP info	Judges	Results
Hired Judges	Z		No	Yes	View OAP info	Judges	Results
Sanford-Fritch			No	Yes	View OAP info	Judges	Results
Stinnett West Texas			No	Yes	View OAP info	Judges	Results
Stratford			No	Yes	View OAP info	Judges	Results
Sunray			No	Yes	View OAP info	Judges	Results

Click on the "OAP Team Info" button to see info for cast/crew/set/etc. If the school has completed some or all of their contestant entry, you will now see it.

For example, if info has been entered, you'll see the director's names, cast, crew names (NOT PICTURED) and set info, like this:

Stage weapons:
No weapons used.

Unit set
8' Pylons: 2
6' Pylons: 0
4' Pylons: 0
4x8 Platforms: 2
4x4 Platforms: 0
1x1 Cubes: 0
4x4 Ramps: 0
4' Steps: 2
2' Steps: 2
3-Fold Flats: 0
2-Fold Flats: 0

Other items

1: 1 fireplace
2: 4 bookshelves
3: 1 small side table
4: 1 couch
5: 1 desk
6: 1 desk chair
7: 1 stuffed chair
8: 1 bench
9: 1 dining table
10: 4 chairs
11: 1 small round metal tiered table

If the school has NOT entered their information for cast/crew, set, etc., it will look like this:

Company: Cast and Crew

Entry information

Runtime:

Setting:

Music credits:

Stage weapons:

Unit set

8' Pylons:

6' Pylons:

4' Pylons:

4x8 Platforms:

4x4 Platforms:

1x1 Cubes:

4x4 Ramps:

4' Steps:

2' Steps:

3-Fold Flats:

2-Fold Flats:

Other items