ANYTHING BUT ZONES

Entering One-Act Play RESULTS and TABULATION in SpeechWire (District, Bi-District, Area, Region, State)

Logging in

As the contest director, access your meet here:

https://manage.speechwire.com

- Find the spot labeled **"UIL meets"** and click **"Log in to UIL meets".**

UIL meets: [Log in to UIL meets]

- From the **"OAP contests"** dropdown box, select your contest, then click "Set tournament" next to that dropdown box.
- You will be presented with two boxes, one for your manager username, one for your manager password. Enter your login information in the boxes and then click "**Log in".**

Note: Please refer to the contest director information email from SpeechWire to locate your username and password. If you are unable to locate your username and password, please email theatre@uiltexas.org and request it.

Viewing entry information about your schools

Reference the step-by-step instructions here:

https://www.uiltexas.org/files/academics/theatre/Contest_Managers_Look_Up_Company_Info.pdf

If your district DID NOT ZONE, skip ahead to the next header section: **PREPARING the contest for Results Entry and Tabulation on Page 6.**

IF your district has zones, AND the zones are complete AND results entered, here's how you see which schools advanced to district.

Click "Schematic viewer" on the home page.
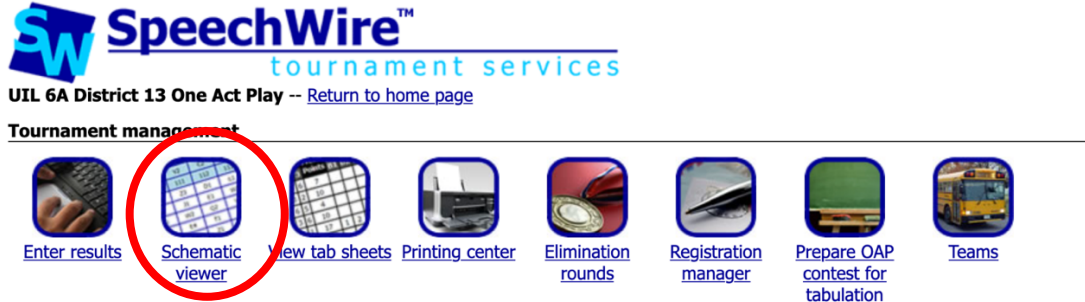
Click the "View schematic" button. You'll then see something like this, with district info underneath the zone meets. (If you don't see district info, that means both zones have not yet certified results in SpeechWire).

	Zone Round	
Section	**Zone 1**	**Zone 2**
Judge	4 Sherry Frank **ACTING JUDGE** 5 Michael Burnett 6 Candice Koern	7 Candice Koern **ACTING JUDGE** 8 Sherry Frank 9 Michael Burnett
Room		
1	2 El Paso Coronado (Zone 1) *She Kills Monsters*	1 El Paso Americas (Zone 2) *Ending Mens Suffrage*
2	3 El Paso Eastlake (Zone 1) *Anatomy of Gray*	4 El Paso Eastwood (Zone 2) *Steel Magnolias*
3	6 El Paso Franklin (Zone 1) *Eurydice*	5 El Paso El Dorado (Zone 2) *The Book of Everything*
4	7 El Paso Montwood (Zone 1) *Treasure Island*	9 El Paso Socorro (Zone 2) *Cicada*
5	8 El Paso Pebble Hills (Zone 1) *The Real Life Adventures of Jimmy De Las Rosas*	

	District round
Section	**FINAL**
Judge	1 Jamie Martinez **ACTING JUDGE** 2 Sharon Jenkins 3 TBA
Room	
1	8 El Paso Pebble Hills (Zone 1) *The Real Life Adventures of Jimmy De Las Rosas*
2	9 El Paso Socorro (Zone 2) *Cicada*
3	4 El Paso Eastwood (Zone 2) *Steel Magnolias*
4	2 El Paso Coronado (Zone 1) *She Kills Monsters*
5	3 El Paso Eastlake (Zone 1) *Anatomy of Gray*
6	5 El Paso El Dorado (Zone 2) *The Book of Everything*

Print rounds: [All rounds ⌄] [Print schematic] [View grouping tab sheet]

The schools you see in the "District round" are the schools that advanced out of zone.

If you need to reinstate an alternate school, click on the word "FINAL".

Next, click on the "Add competitor" button.

The "unassigned competitors in this round" are your potential alternate schools.

UIL 5A District 01 One Act Play   Return to home page

Move a competitor

Section to move a competitor into: **One-Act Play, District round**

You can select a competitor to move into this section in one of two

Choose competitor from a list

Competitor to move: [1: One Act Play ▾] [Move competitor] [View s

Choose competitor from schematic

Click on the competitor that you want to move into this section. C
already have a rank for this round - moving them now will delete t

Final round - 12:00 AM	
Section	FINAL
Judge	1 Jamie Martinez, 2 Sharon Jenkins, 3 TBA
Room	
1	8 One Act Play
2	9 One Act Play
3	4 One Act Play
4	2 One Act Play
5	3 One Act Play
6	5 One Act Play

Unassigned competitors in this round:
1 One Act Play
6 One Act Play
7 One Act Play

Finished?

It helps to have an additional browser tab open to reference how SpeechWire has coded the schools with a number.

Zone Round		
Section	**Zone 1**	**Zone 2**
Judge	4 Sherry Frank **ACTING JUDGE** 5 Michael Burnett 6 Candice Koern	7 Candice Koern **ACTING JUDGE** 8 Sherry Frank 9 Michael Burnett
Room		
1	2 El Paso Coronado (Zone 1) *She Kills Monsters*	1 El Paso Americas (Zone 2) *Ending Mens Suffrage*
2	3 El Paso Eastlake (Zone 1) *Anatomy of Gray*	4 El Paso Eastwood (Zone 2) *Steel Magnolias*
3	6 El Paso Franklin (Zone 1) *Eurydice*	5 El Paso El Dorado (Zone 2) *The Book of Everything*
4	7 El Paso Montwood (Zone 1) *Treasure Island*	9 El Paso Socorro (Zone 2) *Cicada*
5	8 El Paso Pebble Hills (Zone 1) *The Real Life Adventures of Jimmy De Las Rosas*	

District round	
Section	**FINAL**
Judge	1 Jamie Martinez **ACTING JUDGE** 2 Sharon Jenkins 3 TBA
Room	
1	8 El Paso Pebble Hills (Zone 1) *The Real Life Adventures of Jimmy De Las Rosas*
2	9 El Paso Socorro (Zone 2) *Cicada*
3	4 El Paso Eastwood (Zone 2) *Steel Magnolias*
4	2 El Paso Coronado (Zone 1) *She Kills Monsters*
5	3 El Paso Eastlake (Zone 1) *Anatomy of Gray*
6	5 El Paso El Dorado (Zone 2) *The Book of Everything*

Print rounds: [All rounds ▾] [Print schematic] [View grouping tab sheet]

You may also need to reference the zone results to discover who the alternate is, as the "unassigned competitors" show in numerical order, according to how SpeechWire has coded the schools. This does not correlate with results or alternates. The school numbering is random.

To view zone results, from the home page, click "View tab sheets".

SpeechWire™ tournament services

UIL 6A District 04 One Act Play -- Return to home page

Tournament management

Enter results | Schematic viewer | View tab sheets | Printing center | Elimination rounds | Registration manager | Prepare OAP contest for tabulation | Teams

Next, click "View One-Act Play results" in the "Main tab sheets" section.

Select which level of competition (round) you need to view – Zone – then click "View results".

You will then see the tab report from zone which should display all of the judges' ranks and the "Place" which reflects the results.

PREPARING the contest for Results Entry and Tabulation

Before you can enter results, you need to have SpeechWire prepare the contest for tabulation.

NOTE: If your contest has zones with results entered, this step has already been completed. In which case, you will see something like this:

You can skip this section, and proceed to the next section in these instructions.

If your contest did not zone and/or that step has not yet been completed, click on the "Prepare OAP contest for tabulation" icon.

You will see a summary of your contest settings, including your judges' names and whether you are running Zones. **If any of the settings are incorrect, there is a link provided to correct them, which will be important before you prepare for tabulation. Please do not proceed with incorrect information. ESPECIALLY IMPORTANT: make sure that the correct person is designated as the Acting Judge.**

You'll see something like this:

SpeechWire™
tournament services

UIL 6A District 10 One Act Play -- Return to home page

Schedule OAP contest

Confirm contest settings

District judges
District acting judge: Matthew Simpson
District judge B: Laurie Durrett
District judge C: Rachel Harrah

Are you running Zones? No

If any of the settings above are incorrect, click here to modify them.

You will also see a list of the schools in your contest, including their titles and their Zone assignments, if you are Zoning. There is an "Include?" checkbox for each school, which should be *checked* if they are going to participate in your contest. ==**Only uncheck the box if you are 100% certain that the school will not participate in your contest!** **If a school DQs at contest, you should uncheck the box next to their school name. You will still be able to enter points for any acting awards they receive.**==

Schools to include

If you know for a fact that any schools are not participating, uncheck the box on their line to exclude them from the sectioning for tabulation.

Include?	School	Title
☑	Mesquite	Radium Girls
☑	Mesquite Horn	Dracula: The Death of Nosferatu
☑	North Forney	Amadeus
☑	Rockwall	Unexpected Tenderness
☑	Rockwall Heath	ALL THE WAY HOME
☑	Royse City	Hello Human Female
☑	Tyler Legacy	The Tragedy of Macbeth

Finally, under the "Competition specifics" heading, you will confirm the number of judges you will use for District and Zone. Once you have set this, click "Proceed with preparation". You are now ready to enter results.

Competition specifics

How many judges will you be using for your District contest? [3 ∨]

How many judges will you be using for your Zone contest? [3 ∨]

When you are satisfied with the settings on this page, click 'Proceed with preparation' below to prepare your contest for tabulation.

[Proceed with preparation] [Return to home page]

Now that you've made any needed changes/updates to this page, click the "Proceed with preparation" button at the bottom of the page.
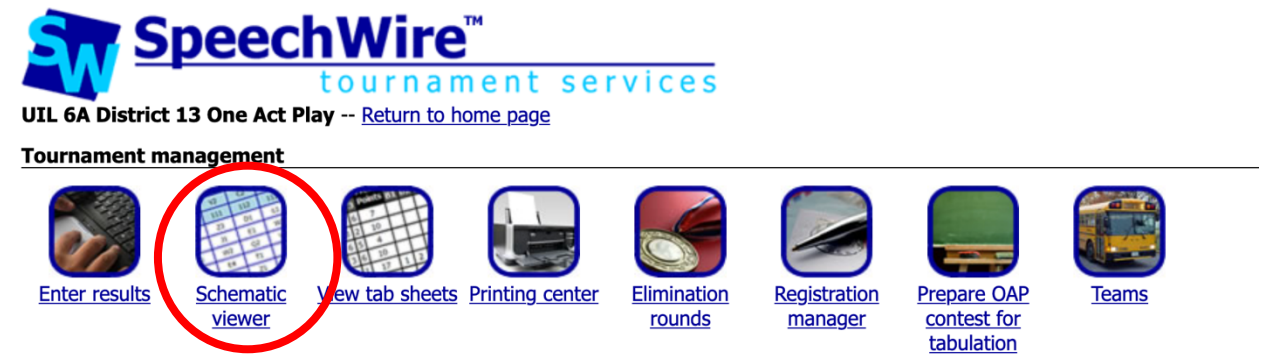
Setting your performance order (*optional*)

If you want, you can rearrange the entries into the performance order that you have planned, which may make entering judge rankings more intuitive. THIS IS OPTIONAL.

NOTE: For districts with zones, you will only be able to set performance order AFTER both zones have submitted results in SpeechWire.

Ready?

Click "Schematic viewer" on the home page.

Then click the "View schematic" button.

You will see the sectioning for the contest – if you had Zones, you will see them listed first – (*Reminder: District will NOT appear until both Zones have been completed*).

For example, a district meet with zone results already entered:

Schematic viewer

Please select a grouping to view the schematic for: [One-Act Play ▾] [View schematic]

One-Act Play

View [Tab sheet] :: **Print** Round(s): [All rounds ▾] [Print schematic]

Zone Round		
Section	**Zone 1**	**Zone 2**
Judge	4 Travis Poe **ACTING JUDGE** 5 Laurie Durrett 6 Dr. Will Walker	7 Travis Poe **ACTING JUDGE** 8 Laurie Durrett 9 Dr. Will Walker
Room		
1	1 Carthage (Zone 1) *Unclaimed*	2 Cumberland Acad (Zone 2) *The Price*
2	3 Gilmer (Zone 1) *A Midsummer Night's Dream*	4 Henderson (Zone 2) *A Ship Called Revenge*
3	7 Longview Spring Hill (Zone 1) *The Lost Boy*	5 Kilgore (Zone 2) *The Price*
4	8 Tyler Chapel Hill (Zone 1) *Much Ado About Nothing*	6 Longview Pine Tree (Zone 2) *Pearl*

District round	
Section	**FINAL**
Judge	1 Vicki Dillard **ACTING JUDGE** 2 Trip Langley 3 Mark Russell
Room	
1	8 Tyler Chapel Hill (Zone 1) *Much Ado About Nothing*
2	6 Longview Pine Tree (Zone 2) *Pearl*
3	3 Gilmer (Zone 1) *A Midsummer Night's Dream*
4	2 Cumberland Acad (Zone 2) *The Price*
5	1 Carthage (Zone 1) *Unclaimed*
6	4 Henderson (Zone 2) *A Ship Called Revenge*

Print rounds: [All rounds ▾] [Print schematic] [View grouping tab sheet]

For example, a district meet without zones:

SW SpeechWire ™
tournament services

UIL 6A District 04 One Act Play -- Return to home page

Schematic viewer

Please select a grouping to view the schematic for: [One-Act Play ▾] [View schematic] [Return to home page]

One-Act Play

View [Tab sheet] :: **Print** Round(s): [All rounds ▾] [Print schematic]

District round	
Section	**FINAL**
Judge	1 Missey Head **ACTING JUDGE** 2 Kevin Moore 3 Brenda Wilson
Room	
1	7 Southlake Carroll *Eurydice*
2	2 Keller Central *The Corn is Green*
3	5 Northwest Eaton *The Diviners*
4	3 Keller Fossil Ridge *Shipwrecked! An Entertainment-The Amazing Adventures of Louis de Rougemont (As Told by Himself)*
5	1 Keller *Ada and the Engine*
6	4 Keller Timber Creek *Kodachrome*
7	6 Northwest Nelson *Silent Sky*

Print rounds: [All rounds ▾] [Print schematic] [View grouping tab sheet]

To modify the performance order for a District, click "FINAL".

Next, scroll down, where you will find a heading labeled with "Speaking order".
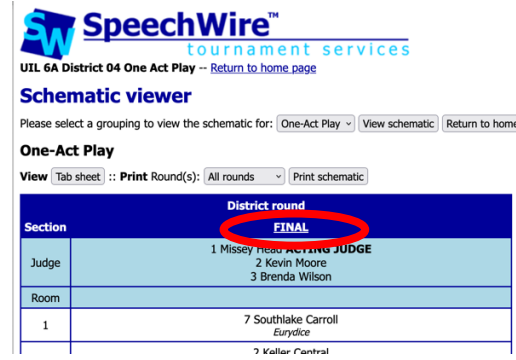

You can use the "Move up" and "Move down" links for each of the entries to rearrange the performance order to match your program, if you wish.

Removing schools that drop out prior to contest or DQ at contest

If a school drops out after you have already prepared for tabulation, or if they DQ at contest, you MUST remove them from the competition in SpeechWire. (This is important for tabulation).

To do so, click "Schematic viewer" on the home page.
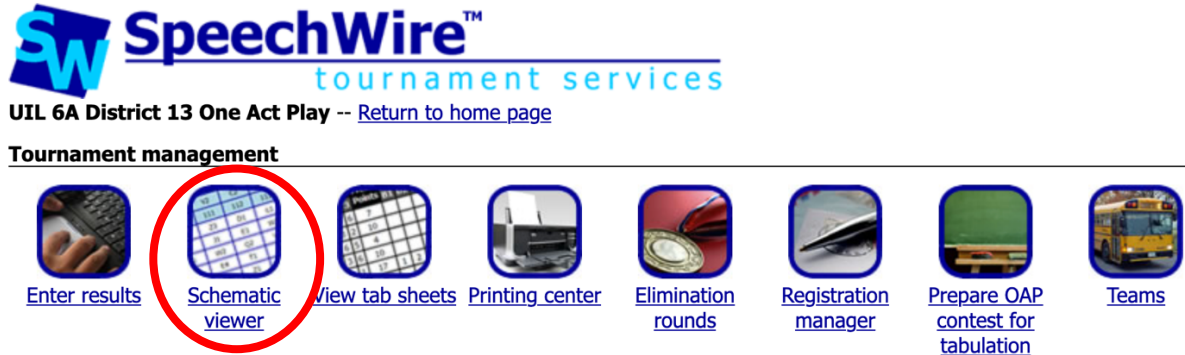
Then click the "View schematic" button.

You will see the sectioning for the contest – if you had Zones, you will see them listed – (*Note: District will NOT appear until both Zones have submitted results*).

To remove a school, click "FINAL" for the District meet.

Next, scroll to the bottom of the page, then click "Remove competitor from section".

Refer to the "Team" column, locate the school you want to remove, then click "One Act Play" on the row for that school to remove them. They will no longer appear on the results entry page.

TABULATION & ENTERING RESULTS

To enter results, click "Enter results" on the home page.

Reminder: if your district had zones, both zones must have already entered results before you can enter district results.

Ready to go?

To enter results for District, select "One-Act Play, District"

District looks like this, where you'll click on "FINAL":

Each judge is listed individually. You will see each play listed by school name and title. There is a box to enter a rank. Enter the rank for each of the plays. ***DO NOT LEAVE ANY BLANK!*** *If a school has dropped prior to contest or DQ'd at contest, refer to "Removing schools" section.*

If a school is disqualified at contest*, they cannot advance, but they are still eligible for acting awards and accompanying points. In this instance, you should follow the steps to "remove school", as instructed above.*

Enter the ranks for each judge, being careful to enter the ranks in the correct table for each judge. Please take a moment to check your work. Once you are certain all ranks are accurate, click "Submit ranks" near the bottom of the page.

DO NOT LEAVE ANY BLANK! *If a school has dropped prior to contest or DQ'd at contest, refer to "Removing schools" section.*

For example:

UIL 6A District 13 One Act Play -- Return to home page

Enter ranks

One-Act Play, Zone Round, Section Zone 1

Please enter the rank each competitor in the round received in the boxes in the 'Rank' column. Click 'Submit ranks' once you have entered all the ranks.

Judge 4 (Allen Otto)

Rank	Code	Name
	3	Conroe Caney Creek *Bright Ideas*
	1	Cleveland *Her Senior Year*
	7	Conroe Woodlands College Park *The Miraculous Journey of Edward Tulane: Competition Version*
	6	Conroe The Woodlands *Moon Over Buffalo*

Judge 6 (Claudia Ramirez)

Rank	Code	Name
	3	Conroe Caney Creek *Bright Ideas*
	1	Cleveland *Her Senior Year*
	7	Conroe Woodlands College Park *The Miraculous Journey of Edward Tulane: Competition Version*
	6	Conroe The Woodlands *Moon Over Buffalo*

Judge 5 (Donyail Linsey)

Rank	Code	Name
	3	Conroe Caney Creek *Bright Ideas*
	1	Cleveland *Her Senior Year*
	7	Conroe Woodlands College Park *The Miraculous Journey of Edward Tulane: Competition Version*
	6	Conroe The Woodlands *Moon Over Buffalo*

Submit ranks | Return to section viewer | Return to schematic viewer | Return to quick results entry

Entering Acting Awards (DISTRICT & REGION Meets Only)

Reminder: Only district, region and state meets award sweepstakes points for individual acting awards.

To enter the Acting awards for your district or region contest, click "Enter results" from the home page.

Next, click "Enter acting awards"

Quick results entry

Round to enter: [One-Act Play, District ▾] [Enter results] [Return]

One-Act Play, District round

[View schematic] [View elims tab sheet] [View prelims tab sheet]

Judge(s)	Section	Room	Ballots in
1 Yvonne Phillips-Dupree **2** Eric Vera **3** Linda Major	**FINAL**		3 / 3

0 ballots are still out.

Enter acting awards

Enter acting awards... [Enter acting awards]

Next, you'll select a school from the dropdown, like this:

UIL 4A District 25 One Act Play -- Return to home page

Enter Acting awards

Add an award

Select school: ✓ Austin Ann Richards [school] [Return to results entry] [Retur
           Austin Johnson
           Austin Northeast
           Austin Travis
           Lago Vista
           Manor New Tech

Current actin

No acting awa

Return to hom

This tournament is b   nt Services software node001 - www.SpeechWire.com.
© 2004-2025 Ben St   ire version 4.22.000. (operating on speechwire.com)

Once you've picked the school, click the "Set School" button.

Enter Acting awards

Add an award

Select school: Austin Ann Richards ⌄   Set school

You'll be presented with a dropdown list of the contestants and their character name. Select the individual and the acting award, click the "Add award" button to capture the information.

Enter Acting awards

Add an award

Selected team: **Austin Ann Richards**

Select cast member: Eleanor Gray (Edith Begbie) ⌄

Award: ✓ Best Performer
       All-Star Cast
Add aw Honorable Mention

Return to home page

This tournament is being run using SpeechWire Tournament Services software node001 - www.SpeechWire.com. Terms of
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Enter Acting awards

Add an award

Selected team: **Austin Ann Richards**

Select cast member: Eleanor Gray (Edith Begbie) ⌄

Award: Best Performer ⌄

Add award Select another team

Note: when an *ensemble* receives an acting award like "Honorable Mention" you need to **select one member** of the ensemble and designate that individual with the award.

For example, student Maggie Smith from Texas HS is part of the ensemble that received an All-Star cast award. From the dropdown field, instead of selecting every member of the ensemble, you would select Maggie Smith for the All-Star cast award. Or you could select Judi Dench instead, if she is a member of that same ensemble. Only select one member.

Continue entering the rest of the acting awards for each category and school. As you progress, you'll see something like this:

Enter Acting awards

Add an award

Select school: Austin Ann Richards ⌄ Set school Return to results entry Return t

Current acting awards

Award	Cast member (role)	School	Remove
Best Performer	Aiden Neel (Miroslav)	Lago Vista	Remove
Best Performer	Eleanor Gray (Edith Begbie)	Austin Ann Richards	Remove
All-Star Cast	Korey Burke (Claire Williams)	Austin Northeast	Remove
All-Star Cast	Avery Thompson (Gabriela)	Lago Vista	Remove
All-Star Cast	Emmet Silinonte (George)	Austin Travis	Remove

If you've made a data entry error, just click the "Remove" button to remove an award.

Reminder: You can designate two Best Performer awards, 8 All-Star Cast awards and 8 Honorable Mention awards.
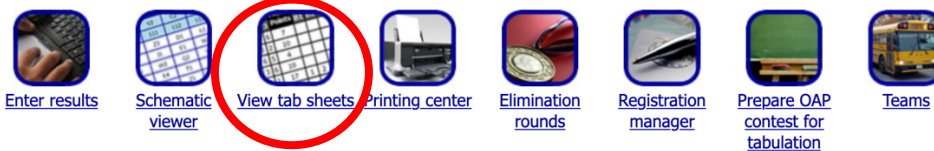
Viewing tabulation results

On the home page, click "View tab sheets".

Next, click "View One-Act Play results" in the "Main tab sheets" section.
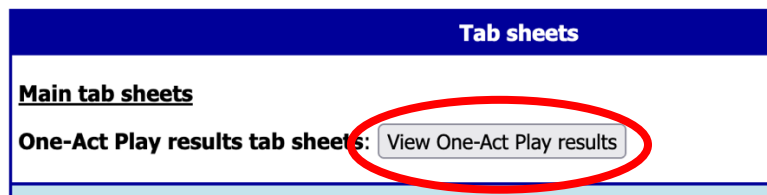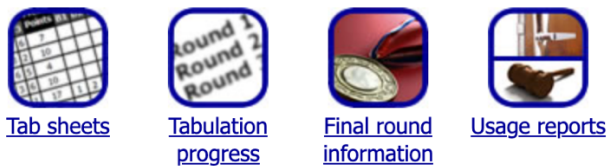
Select which level of competition (round) you need to view – Zone or District – then click "View results". You will see a tab sheet which should display all of the judges' ranks and should match the One Act Play results calculation rules.

Everything look good? You're ready to post the results for the pubic to see.

Posting results for the public to see

On the home page, click "Posting Center".

That will take you to something that looks like this, where you will click "Post UIL results":

You'll then see something like this, which includes the helpful on-screen warning, that once you post results, they will be available for the public to see. **You should only post results AFTER your awards ceremony.**

Post One Act Play results

| Return to postings center | Return to home page |

You should only post results AFTER your awards ceremony has concluded! As soon as you post results, they will become PUBLICLY AVAILABLE immediately and reflect the placements currently tabulated in the system.

Event/Report	Post	Take down
One-Act Play	Post	Take down

| Return to postings center | Return to home page |

To post them publicly, you need to select the "Post" button. You'll see an on-screen confirmation message when you have posted them for the public to see.

Post One Act Play results

SUCCESS!
Postings updated.

| Return to postings center | Return to home page |

You should only post results AFTER concluded! As soon as you post res AVAILABLE immediately and reflec tabulated in the system.

Event/Report	Post	Take down
One-Act Play	Post	Take down

The public can see advancing teams information from the UIL theatre homepage, www.uiltexas.org/theatre