

Region III-4A

2025 UIL One-Act Play Director's Packet

Contest Date: **Wednesday, April 23rd**; Official Rehearsals & Contest on SAME DAY

Host Site: Atascocita HS - 13300 Will Clayton Pkwy, Humble, TX 77346

Contest Manager: Justin Vincent, 281-455-2059 (Cell); jvincent@magnoliaisd.org

Adjudicators: Rachel Smith (Acting Judge), Amy Steele Wernig, & Margaret Valenta-Davis

Audience Admission: \$10, good to see all shows

OFFICIAL REHEARSALS AND CONTEST SCHEDULE

- Official Rehearsals:
 - Wednesday, April 23rd, same day as contest.
 - 50 minutes hour rehearsal to set up, rehearse, and strike to shop, and to show contest manager any weapons and scenes that include staged violence, as well as start and end sequences of show.

SCHOOL	LOAD-IN TO SHOP	REHEARSAL TIME
Salado High School - <i>Shakespeare in Love: High School Edition</i>	7:30AM	8-8:50AM
Bullard High School – <i>Still Life with Iris</i>	8:30AM	9-9:50AM
Vidor High School – <i>Little Women</i>	9:30AM	10-10:50AM
Bridge City High School – <i>The Sweet Science of Bruising</i>	10:30AM	11-11:50AM
Sealy High School - <i>The Bourgeois Gentlemen</i>	11:30AM	12-12:50PM
Marble Falls High School - <i>Moby Dick - Rehearsed</i>	12:30PM	1-1:50PM

- Contest:
 - Wednesday, April 23rd.
 - Director's meeting at 2:15PM
 - First Curtain at 3:30pm running back-to-back (times are approximate)

School	Performance Time
Salado High School - <i>Shakespeare in Love: High School Edition</i>	3:30PM
Bullard High School – <i>Still Life with Iris</i>	4:30PM
Vidor High School – <i>Little Women</i>	5:30PM
Bridge City High School – <i>The Sweet Science of Bruising</i>	6:30PM
Sealy High School - <i>The Bourgeois Gentlemen</i>	7:30PM
Marble Falls High School - <i>Moby Dick - Rehearsed</i>	8:30PM
Critiques	9:00PM-ish
Awards	9:30PM-ish

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PRE-REHEARSAL LOAD IN

- o Please review the document in the following link for a campus map & pre-rehearsal load in information: [Campus map and directions to shop door.](#)
- o Please arrive 30 minutes prior to your official rehearsal to load-in to the shop.

REHEARSALS / HOSTS

- o The directors need to turn in several documents to the contest manager before their official rehearsal begins. Please see the checklist at the end of this packet. You will also need to submit the Integrity Script at the beginning of your rehearsal.
- o You will have 50 MINUTES to complete your Official Rehearsal. Please be advised that your school must be completely vacated of the stage by the end of your time and out of the way so that the next school can begin setting up from the shop to the stage.
- o **ALTERNATES** listed on the Online Enrollment Form may watch rehearsals from the house, but shall not be allowed to participate in the set, strike or run of the show during rehearsal or performance. *They may, however, spike the set and help technicians and actors in adjusting sound levels by providing feedback from the house, and can help load/unload the truck into and out of the scene shop.*
- o The Contest Manager will give you a verbal warning at the following time intervals:
 - o 30 Minutes remaining;
 - o 15 Minutes remaining;
 - o 5 Minutes remaining (by this time the participating school should be striking the stage)
 - o 1 Minute remaining;
- o You **MUST** show the Contest Manager **ALL weapons, and/or anything you believe may be considered a question in regard to UIL contest rules.**

DRESSING ROOMS

- o A classroom will be provided for each competing company. There will likely be no mirrors in these classrooms, so be prepared to bring your own, if needed. There will be accessible bathrooms near the classrooms for dressing. A host will be outside each room to assist. **YOUR DRESSING ROOM WILL BE AVAILABLE ONLY AFTER THE CONCLUSION OF YOUR OFFICIAL REHEARSAL. PLEASE DO NOT PLAN ON HAVING A DRESSING ROOM UNTIL YOUR REHEARSAL HAS CONCLUDED.**

Dressing rooms must be cleared prior to your critique!

SET UP FOR PERFORMANCE ON CONTEST DAY

- o Each company will enter the shop through the loading/garage door. Accommodations will be made to allow companies to move their set up to the inner garage door closest to the stage prior to the start of your Official Set Up time.
- o You will have 7 minutes to complete your Official Set Up.
- o Your Official Set Up will begin after the agreed upon signal from the Stage Manager, or designee.
- o The Backstage timekeeper will give the company audible warnings at one-minute intervals beginning at 5 minutes and a warning will also be given at 30 seconds and 15 seconds remaining.
- o There will be formal announcements made prior to the start of each performance. The announcement is the best time for actors to take their places for the beginning of the show. If you wish for your actors to take their places following the announcement, it will be part of the 60-second time to begin your show.

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PERFORMANCE

- o The Backstage timekeeper will give the Stage Manager (or designee) audible warnings when 15 minutes and 35 Minutes have elapsed; a warning will also be given at 5 minutes, 3 minutes, 2 minutes, 1 minute, 30 seconds and 15 seconds remaining.) You will be asked to confirm. No other warnings are given.
- o Immediately following the conclusion of the performance, **ALL** Cast and Crew must return to a predetermined area to begin the Official Strike time.

STRIKE

- o The Strike will immediately follow the performance after the technicians return from the booth. The Official Strike time will begin/end on the agreed upon signal from the Stage Manager (or designee).
- o During Strike, you will have 7 Minutes to complete the following:
 - Return Unit Set to designated storage area.
 - Return **ALL** Set pieces, props, costume pieces, lighting/sound equipment to the scene shop OR outside in preparation to load onto the bus/truck. **Please load truck after strike.**
 - Stage cleared of all items and/or substances cleaned up.
- o The Backstage timekeeper will give the company audible warnings at one-minute intervals beginning at 5 minutes and a warning will also be given at 30 seconds and 15 seconds remaining.

ADDITIONAL CONTEST INFORMATION

ALTERNATES:

- o Alternates are permitted to:
 - Assist with loading/unloading at the loading dock;
 - Spike the set during official rehearsal;
 - Assist with pre-show/post-show process and preparations such as touch-up to makeup **PRIOR** to the beginning of Set-up time, **OUTSIDE** the shop;
 - Attend the Adjudicator Critiques.
- o Once the company is led inside the shop to Setup for their performance, Alternates must report to the auditorium house.

TIMEKEEPERS:

- o The lowest time shall serve as the official time. Timekeepers will be in the following locations:
 - 2 Backstage (set-up/strike time and performance time)
 - 1 House (Performance time)
- o Official Start/Stop cues must be provided at the Director's Meeting.

UNIT SET:

- o The Host will provide the **FULL** Unit Set for **ALL** companies. Additionally, the following items will also be included:
 - 1 French Door Unit
 - 1 Single Window Unit
 - 2 Single Door Units (one left-hand door and one right-hand door)
- o Any additional Unit Set pieces your company brings **MUST** be made available to **ALL** companies.

HEADSETS:

- o All Companies are to use the in-house communication system provided by the venue. No other electronic communication system is allowed unless it is provided for all companies to use.

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o There are 7 wireless headset units available, 6 completely wireless and 1 that stays wired to the hub. The wired unit will be in the booth at the light board. There will be another in the booth as well. There will be 3 units backstage, with the ability to add 1-2 more anywhere a school would like, but we ask that if they do not absolutely need the additional unit(s) to avoid using them so that we can make sure all batteries stay charged all day by rotating units on their chargers. It should also be noted that the headsets are "always on", they do not have a push-to-talk button, so radio silence is important unless calls are being given! The microphones can be raised to the straight up position to enter Listen-only mode.

LIGHTING/CURTAINS:

o Ground plan and Curtain Lines: [Groundplan](#)

o Lighting Plot: [Light Plot](#)

o ETC Ion XE Console. Lighting areas will be saved on submasters, and each area's front and down light can be controlled individually (see light plot/magic sheet). All school cues will be saved to the board's hard drive, it is encouraged that you confirm your show is saved at the end of your official rehearsal.

o Lighting cues can be sent in advance using the lighting sheet ([PDF](#) or [Google Sheets](#)). Please send lighting cues to Steven Aguilar, AHS Tech Director: steven.aguilar@humbleisd.net and copy Justin Vincent, Contest Manager: jvincent@magnoliaisd.org.

DEADLINE: Thursday, April 17th @ 5pm

SOUND/MUSIC:

o A house sound system will be made available to **ALL** companies.

o Your school is responsible for acquiring all clearances for any copyrighted music you use.

o Midas M-32 sound board. Schools are encouraged to bring their own sound systems, if possible, to avoid any onsite technological issues with sound. If they do choose to use the house system, there will be a quarter-inch and aux cable available. Any other cables, like a lightning cable for apple products or a lightning-to-3.5mm adapter will need to be brought by each school. There is **NO** CD player on site!!! If schools are using CDs, they will need to bring their own player, necessary cables, and be able to set that up during their official rehearsal time.

STAGE RULES:

o Absolutely no glitter or powder is allowed on the stage.

o Uncontained clear liquids are only allowed in limited quantities and must require prior approval. Please be prepared to demonstrate use at the Official Rehearsal at which time the Contest Manager will make final approval.

o Fog will be permitted. No special approval is needed, but it must be tested at the Official Rehearsal and reported to the Contest Manager at the official rehearsal.

FRONT OF HOUSE/CONDUCT:

o No recording devices of any kind will be permitted.

o **NO FOOD OR DRINKS** are permitted in the theater.

POST-PERFORMANCE CRITIQUES:

o [Section 1034 of the Ethics Code](#) will be strictly followed

o Critiques will be given after all shows have performed and before the awards ceremony. Adjudicators will draw randomly the two schools each that they will verbally critique.

CRITIQUES/AWARDS CEREMONY:

o Awards ceremony will be conducted at the conclusion of all oral critiques.

o Standard selection procedures and awards as per the UIL Handbook will be given.

o Acting Awards will be decided by the 'Lead' Adjudicator.

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- o The Contest Manager will present 1 individual Technical award for each production, as well as an Overall Best Technical Crew award for 1 production, as well as one Overall Best Technician award.
- o 2 productions will be selected to advance to the 4A State Contest.

VERY IMPORTANT DATES / DEADLINES

o UIL OAP Contestant Entry 2024-2025

Within 24 hours of completion of Area Contest

Complete this process through SpeechWire.

[Click Here to go to the SpeechWire login page](#)

o Completed Program Template

E-mail completed template to Justin Vincent as a Word Document (jvincent@magnoliaisd.org) within 1 week of completion of your Area Contest. Download the document then add your info.

[Link to Program Template](#)

o 3 Clearly Marked Scripts for Judges

Showing all cuts, and League-approved adaptations. *One additional script will still need to be brought to the official rehearsal for Script Integrity for a total of 4 scripts. Please send scripts to all Judges. Names and addresses at link below. When mailing, please do not require a signature. Scripts should be sent within 24 hours of completion of your Area Contest*

[Judges contact info](#)

o Completed Lighting Cue Sheet

To be sent out by email. E-mail completed document to Steven Aguilar (steven.aguilar@humbleisd.net) and copy Justin Vincent (jvincent@magnoliaisd.org) as a PDF Document. PLEASE MAKE SURE ALL MARKINGS ON ALL CUE SHEETS ARE DARK ENOUGH TO READ AFTER YOU SCAN!!! Link to Atascocita HS Lighting Cue sheets is above in packet. DEADLINE: Thursday, April 17th @ 5pm

o Complete Director's Contest Evaluation

[Click HERE to complete the contest evaluation form within 24 hours of completion of your Region Contest.](#)

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OFFICIAL REHEARSAL CHECKLIST

- _____ **Music Log- NO LONGER NEED AT REHEARSAL. MUSIC CUES STILL MUST BE INDICATED IN INTEGRITY SCRIPT. LIVE MUSIC WILL BE TIMED & CAN BE NO LONGER THAN 19 MINUTES TOTAL.**
- _____ **Community Standards Compliance Form-** signed by your Principal for each level of contest.
[Click HERE for the Community Standards Compliance Form.](#)
- _____ **Proof of Royalty Payment** - (*not required* for plays in Public Domain). This may be in the form of a letter from the principal acknowledging that royalties have been paid, a copy of the check or purchase order or when provided a receipt from the publisher.
- _____ **Publisher or Author permission** - (*not required* for plays in Public Domain)
- _____ **Region Contest Entry Fee of \$950** – checks should be made out to AHS Theatre Arts Booster Club. **BRING CHECK WITH YOU IN HAND TO OFFICIAL REHEARSAL!**
- _____ **UIL Eligibility Substitute Forms** - signed by your Principal, or designee – if applicable
https://www.uiltexas.org/files/academics/theatre/Substitute_Eligibility_Form_Fillable.pdf
- _____ **UIL approval of play** - if play is not on approved list
- _____ **UIL approval for additions to the basic set** – if applicable
- _____ **Any special approvals from the State UIL Office** – if applicable

- _____ *Each school will also need to bring one clearly marked Integrity Script showing all cuts, League-approved adaptations, and ALL cues (as available). This is in addition to the three (3) scripts that were mailed out to the Region judges.*

ALL MATERIALS DUE BEFORE OFFICIAL REHEARSAL BEGINS!

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Atascocita High School Theatre Arts Dept.

2025 Region III-4A U.I.L. One-Act Play Contest

April 19th, 2023

Entry Fee Invoice

**Checks must be hand-delivered on day of
official rehearsal to Contest Manager**

Make Checks Payable to:

AHS Theatre Arts Booster Club

Director's Name: _____
High School: _____
Phone Number and Fax: _____
E-Mail Address: _____
Name of Production: _____

<u>Description</u>	<u>Amount</u>
____ UIL One-Act Play Region III-4A Contest Entry Fee	\$ <u>950.00</u>