



Region IV Area II AAAAAA
ONE-ACT PLAY CONTEST
INFORMATION PACKET

2025

HCISD Performing Arts
Center

3217 Wilson Road

Harlingen, TX, 78552

WELCOME

FROM THE CONTEST MANAGER

Congratulations on advancing to the Area Contest! The Region IV Area II contest will be held at the HCISD Performing Arts Center located at 3217 Wilson Road, Harlingen, TX, 78552.

Please complete the Area Entry form ASAP. On your entry, please be sure to include any additional directors you may want to assist you with the tech rehearsal, set/strike, and/or in the dressing room area. You may have an additional representative travel with you as a chaperone who is not technically an “assistant director”. However, if you do not list them as a “director” they are not allowed in dressing area or to assist with tech rehearsal.

Your scripts should be mailed to the 3 judges ASAP, so that the judges receive them with ample time. Your script should be cut to mark your production, using mark through lines and highlighting. The mailing addresses for the judges are as follows:

Joel La Mar Cruz

210 West 6th

Los Fresnos, Texas 78566

George Adkison

1310 Eagle Creek Drive

Floresville, Texas 78114

Katie Cross

13801 Napoli Drive Apartment 1307

Houston, Texas 770070

If you still have questions regarding the Region IV Area II OAP Contest after reviewing this packet, please feel free to reach out to me through email, text, phone call, etc. I look forward to serving you all as the UIL Region IV – AAAAA Area II One-Act Play Contest Manager.

Respectfully,

Lee Ann Ince

(956) 622-1688

leah.ince@hcisd.org

OFFICIAL TECHNICAL REHEARSAL,

APRIL 10, 2025

Please arrive early. I have scheduled each school to load in 15 minutes prior to its official tech rehearsal time. If you arrive late, it will force us to eat into your tech rehearsal time. Schools can unload their set at the rear of the PAC in the loading-dock area.

When your 1-hour time starts, bring your set onto the stage and start placing it where you want it. IF YOU HAVE ANY PROP WEAPONS, HAVE STAGE MANAGER PLACE THEM ON THE EDGE OF THE STAGE. Light and sound people can go to the booth and start setting up as well. While this is happening, directors can give me their paperwork. Don't forget that a new copy of the Community Standards Compliance Form must be signed and dated by your administrator after each level of advancement.

Checklist of items to turn in to the Contest Manager at Tech Rehearsal:

*Music Log (only music, not sound effects) --can be found on UIL website

*Signed Community Standards Compliance Form--download copy from UIL website and admin sign

*Proof of Royalty Payment for performance of the play at this contest. (a letter from principal or copy of check will suffice)

*Permission from publisher or author if performing "scenes from" *Integrity Script (clearly marked script indicating the text being performed)

*If play is NOT on the UIL approved list of plays, UIL permission to produce. Doesn't apply to everyone, but if applies to you, must have it.

*UIL permission for scenic items requiring special approval. Not everyone has this, but if you do, I need to see it.

Once your set is in place, we will pause for a moment for you to show me anything specific. For example, I will want to see any falls, stunt work or scenes that are elevated. If there are any questions from you or your students, this will be a good time to address them. I will then request that the cast and crew rehearse the opening and closing of your production.

After that, you are free to use the remaining time as you find necessary. I recommend that you do not spike your set until you're completely satisfied with the placement of your set. Alternates may help unload set off truck/bus, help spike set, and give feedback from the house to actors and technicians in adjusting sound levels.

At the 45 min mark I will warn you that you need to find a stopping point. You must be completely off the stage at the one-hour mark. Your set and props will be stored in a designated area in the loading dock.

SCHEDULE FOR OFFICIAL TECHNICAL REHEARSALS

32B	Load in at 8:45AM	Rehearsal is 9:00-10:00AM
31A	Load in at 10:00AM.	Rehearsal is 10:15-11:15AM
32A	Load in at 11:15AM.	Rehearsal is 11:30-12:30PM
31C	Load in at 12:30PM.	Rehearsal is 12:45-1:45PM
32C	Load in at 1:45PM.	Rehearsal is 2:00-3:00PM
31B	Load in at 3:00PM	Rehearsal is 3:15-4:15PM

DAY OF THE CONTEST

April 11, 2025

The Directors' Meeting will begin at 10:00 AM. The first performance will begin at 11:00 AM and shows will run back-to-back in the same order as the tech rehearsals.

1st 32B

2nd 31A

3rd 32A

4th 31C

5th 32C

6th 31B

* Your cast will be housed in either an actual dressing room or in a multipurpose room for their dressing room. You may find it helpful to bring mirrors, extension cords/power strips, extra trash bags, etc.

* Please pick up your cast and crew cell phones before your performance. No cell phones are allowed backstage (including in light and sound booth) Cell phones are not allowed to be used as timing devices.

* If you plan to check your sound during your seven-minute set period, please download the Official Sound Check from the UIL website to whatever device that will be used to play your sound.

Please share the following information with your supporters:

*We kindly ask that audience members stay seated throughout a performance unless there is an emergency.

*Doors will remain closed once a performance starts.

***late admittance** is discouraged, but late comers will be allowed to enter since there is not light that enters when doors open.

Admission fee of \$10.00 will be charged for the contest.

HCISD PERFORMING ARTS CENTER AUDIO/VISUAL & LIGHTING EQUIPMENT

<https://www.hcisdpa.org/new-page-3>

<https://www.hcisdpa.org/new-gallery>

<https://www.hcisdpa.org/new-page-4>

https://static1.squarespace.com/static/5b354f181137a6c3afd78783/t/5b837b1d352f53cbba3d068c/1535343391869/pac_theater_seating.pdf

https://static1.squarespace.com/static/5b354f181137a6c3afd78783/t/5b837b1d352f53cbba3d068c/1535343391869/pac_theater_seating.pdf

https://static1.squarespace.com/static/5b354f181137a6c3afd78783/t/5b837c6288251bb51ffbd664/1535343718202/stage_setup.pdf

<https://www.hcisdpa.org/new-page-5>

SOUND

WE HIGHLY RECOMMEND THAT **YOU BRING A COMPUTER OR IPAD** TO HOOK UP TO OUR SOUND BOARD.
We will provide the aux cord.

If you carry your own portable sound system, you may set up in accordance to UIL rules.

BASIC UNIT SET

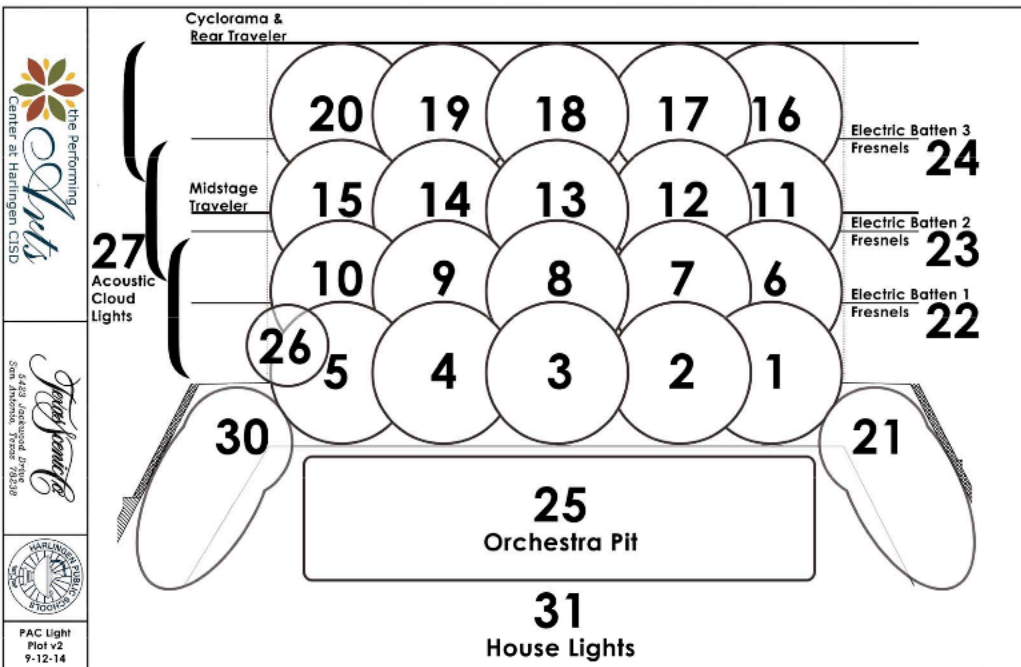
Our basic unit set includes all the required pieces plus we also have a French door, windows, and doors (right and left) that you may use.

We also have stage weights for your use, if needed.

CYCLORMA CURTAIN

We have a cyclorama curtain for your use.

Please notify the facility host in advance of your rehearsal practice if you will require its use, so we can have one of our personnel on standby to lower it.



We do ask that you strike out to the loading dock as you finish your performance.
(Your time will stop at the wings.)

Hotels

Residence Inn by Marriott
109 Bass Pro Drive, Harlingen, TX 78552
(956) 230-1662

Courtyard by Marriott
1725 W Filmore Ave, Harlingen, TX 78550
(956) 412-7800

Hilton Garden Inn
751 Harlingen Heights Dr, Harlingen, TX 78552
[\(956\) 428-1400](tel:9564281400)

UIL One-Act Play Area Entry Fee Invoice

**** Please hand deliver your entry fee during your official rehearsal.***

Pay To:

Harlingen CISD Fine Arts

3217 Wilson Road

Harlingen, Texas 78552

Memo on Check: 5A Region IV Area II OAP Contest

Due: April 11th, 2025—

Amount: \$1200.00

Please bring a check with you on rehearsal day. Do not mail.

(Please see HCISD W-9 form on the next page for your business office.)

